



Job Title: Project Manager (Technical – Microsoft technologies, .NET but also having a good understanding of other/legacy technologies)

Summary:

1. Responsible for planning and managing multiple concurrent projects in different technology/functional streams
2. Responsible to plan and manage application development, testing and software delivery activities for an assigned application portfolio.

Essential Duties and Responsibilities:

1. Manages the design, development, testing, documentation, and analysis of software applications.
2. Develops and executes project plans outlining project scope, activities, schedules, deadlines and cost/time estimates.
3. Manages a team of personnel assigned. This includes career planning, setting objectives, conducting performance reviews and performance management.
4. Meets the timeline, quality and scope requirements of application development projects.
5. Ensures the proper application of technology, and provides technical and product leadership and guidance to the project team
6. Ensures applications meet appropriate quality standards
7. Adheres to the application development and client delivery process standards; Sets up processes wherever required and makes process improvements.
8. Assigns project team members to various project activities.
9. Manages project risks, issues/problems, and activity progress proactively to ensure project goals are achieved. Assists with problem resolution or risk mitigation as needed.
10. Coordinates activities and tasks among project team members, other internal departments and client organizations as needed to meet project goals.

Qualifications: A Bachelor's degree with a Computer Science or related education

Experience: 9 – 11 years in software development preferably with significant experience in retail or commercial banking and Credit Cards domain.

Knowledge, Skills and Abilities:

Required

1. Experience of leading a team of 10+ over a minimum period of 1.5 yrs.
2. Strong experience of managing US based clients.
3. Good client relationship management skills.
4. Ability to provide technical leadership to the technical team, specifically in the areas of architecture and design, functional analysis, and technology best practices
5. Demonstrated skill in managing effort and timelines of medium to large projects
6. Skill in project management, organization, communications, analytical and people skills
7. Ability to translate project scope into a project plan and to identify dependencies, resource requirements, and deliverables
8. Skill in leading, supervising and managing effectively under pressure
9. Ability to deal with internal and external clients with tact and diplomacy
10. Ability to be comfortable interacting with executive level clients
11. Ability to understand the clients' needs, establish credibility and build effective relationships with client contacts
12. Ability to maintain positive working relationship with client
13. Ability to manage multiple projects, activities, and problem areas
14. Ability to delegate projects to qualified subordinates as appropriate
15. Ability to lead, direct and manage effectively
16. Ability to operate independently
17. Ability to exhibit solid decision-making and problem solving skills
18. Ability to communicate effectively verbally and in writing
19. Skill in facilitating risk/issue tracking meetings
20. Skill in managing change to project scope
21. Ability to maintain and coordinate productivity and to effectively manage workloads
22. Ability to set clear expectations, manage team performance and build high morale among team members

Desired

Knowledge of Credit Card applications and technology